

**SPECIAL MEETING AGENDA
SIERRA COUNTY CHILDREN AND FAMILIES COMMISSION
WEDNESDAY, FEBRUARY 17, 2021 * 10:00 A.M.
IN-PERSON & VIRTUAL MEETING
LOYALTON CITY HALL AUDITORIUM
605 SCHOOL STREET, LOYALTON, CALIFORNIA**

In compliance with Government Code Section 54957.5, non exempt writings that are distributed to a majority or all of the commission, in advance of a meeting, may be viewed at 701 Main Street, Loyalton, California, or at the scheduled meeting. In addition, if you would like a copy of any item on the agenda please contact First 5 Sierra at (530) 993-4884.

As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, the meeting will be conducted both in-person and virtually, accessible at the above address, on the internet, or by telephone. Members of the public will be able to join the webcast (instructions below) and shall have the right to observe and offer public comment. Any members of the public attending the in-person meeting will be required to wear a mask and to observe a six-foot social distance from others. This altered format is in observance of the recommendation by local officials that precautions be taken to address the threat of COVID-19.

Join Zoom Meeting

<https://us02web.zoom.us/j/8915531504?pwd=aFhsYzdLc0dSdzVSZ3p2aIFJcHhqQT09>

Meeting ID: 891 553 1504

Passcode: YNV8UR

Dial: 669 900 6833

A. Call to Order

B. Flag Salute

C. Roll Call

D. Approval of Agenda

E. Public Comment

The public has an opportunity at this time to comment on any item not printed for discussion or action on this agenda.

F. Reports

1. Commissioner Reports
2. Business Manager
 - a. Expenditure Report – January 1, 2021 to January 31, 2021
 - b. Bank Reconciliation Review – November 2020, December 2020, January 2021
 - c. Cash in County Review – January 31, 2021
 - d. Budget vs Actual & Administrative Ratio – July 1, 2020 to January 31, 2021

G. Approval of Minutes

1. Action Item: Approve Special Meeting Minutes of July 1, 2020
2. Action Item: Approve Special Meeting Minutes of November 16, 2020
3. Action Item: Approve Regular Meeting Minutes of January 11, 2021
4. Action Item: Approve Special Meeting Minutes of January 18, 2021

H. OLD BUSINESS

1. Discussion/Action Item: Review of staff time on grants and minutes
2. Discussion/Action Item: Review of legal fees
3. Discussion/Action Item: Review of COVID Emergency Funds
4. Discussion/Action Item: Approve contracts for Ketchum Daycare and Sierra Kids for COVID support
5. Discussion/Action Item: Approve consulting contract for Carolyn Widman

I. NEW BUSINESS

1. Report from outside consultant regarding understanding the duties of the First 5 Sierra Executive Director.
2. Discussion/Action Item: Review of updated Executive Director position for posting
3. Discussion/Action Item: Request from Sierra Kids to approve paying for absences during closure
4. Discussion/Action Item: Website update
5. Discussion/Action Item: Possible revision to IMPACT 2020 grant budget

J. ADVANCED PLANNING

The next regular meeting of the Sierra County Children's and Families Commission will be held on Monday, March 22, 2021, at 9:30 A.M., at the Loyalton City Hall Auditorium, 605 School Street, Loyalton, California.

K. ADJOURNMENT