**REGULAR MEETING AGENDA**

**SIERRA COUNTY CHILDREN AND FAMILIES COMMISSION**

**MONDAY, OCTOBER 19, 2020 \* 9:30 A.M.**

**LOYALTON CITY HALL AUDITORIUM**

**605 SCHOOL STREET, LOYALTON, CALIFORNIA**

**In compliance with Government Code Section 54957.5, non exempt writings that are distributed to a majority or all of the commission, in advance of a meeting, may be viewed at 701 Main Street, Loyalton, California, or at the scheduled meeting. In addition, if you would like a copy of any item on the agenda please contact First 5 Sierra at (530) 993-4884.**

1. **Call to Order**
2. **Flag Salute**
3. **Roll Call**
4. **Approval of Agenda**
5. **Public Comment**

**The public has an opportunity at this time to comment on any item not printed for discussion or action on this agenda.**

1. **Reports**
   1. **Director’s Report**
   2. **Business Manager** 
      * 1. **Expenditure Report – July 1, 2020 to October 8, 2020**
        2. **Bank Reconciliation Review – July, August, September 2020**
        3. **Cash in County Reconciliation – October 2, 2020**
        4. **Budget v. Actual & Administrative Ratio – July 1, 2020 to September 30, 2020**
        5. **General Journal Review**
   3. **Commissioner Report**
2. **Approval of Minutes**
   1. **Action Item: Approve Special Meeting Minutes of July 1, 2020**
   2. **Action Item: Approve Special Meeting Minutes of August 5, 2020**
   3. **Action Item: Approve Special Meeting Minutes of September 21, 2020**
   4. **Action Item: Approve Special Meeting Minutes of September 30, 2020**
3. **OLD BUSINESS**
   1. **Discussion/Action: Review and Adopt Contracting and Procurement Policy**
   2. **Discussion/Action: Review Attorney Proposals for First 5 Commission**
   3. **Discussion/Action: Evaluation Tool for Partners/Providers**
   4. **Discussion/Action: Review and Adopt Salaries and Benefits Policy**
   5. **Discussion/Action: SCCFC Bylaws**
4. **NEW BUSINESS**
   1. **Discussion/Action: All Grant applications and grants, their strategic plans/scope of work**
   2. **Discussion/Action: ED & BM Job Description Review**
   3. **Discussion/Action: Review Contract with Sierra Kids and Christa Ketchum**
   4. **Action Item: Budget Revisions – Authorize Revisions to Balance 2020-2021 Budget**
   5. **Discussion/Action: Increase in Director Time due to IMPACT/QCC and ACEs Aware Grants**
   6. **Public Hearing: SCCFC Annual Audit June 30, 2020, Review Findings – The purpose of the Public Hearing is to hear public comment on the findings reported in the Sierra County Children and Families Commission Annual Audit as of June 30, 2020**
   7. **Public Hearing: SCCFC Annual Audit June 30, 2020 – The purpose of the Public Hearing is to hear public comment on the Sierra County Children and Families Commission Annual Audit as of June 30, 2020**
   8. **Action Item: Adopt SCCFC Annual Audit June 30, 2020**
   9. **Discussion/Action: Review Mini Grant for Preschool Music Program with Musica Sierra in the amount of $4,850**
5. **ADVANCED PLANNING**

**The next regular meeting of the Sierra County Children and Families Commission will be held on Monday, November 16, 2021, at 9:30 A.M, Loyalton Auditorium at City Hall, 605 School Street, Loyalton, CA.**

1. **ADJOURNMENT**